

International Anglican Liturgical Consultation

A Network of the Anglican Communion

The International Anglican Liturgical Consultation is the official network for liturgy of the Anglican Communion and has responsibility:

- to promote the deepening of communion between the Churches of the Anglican Communion by renewing its life of liturgy and prayer as integral to the mission of the Church;
- to advise the Provinces and the Instruments of Communion on questions of liturgy and common prayer and to encourage and support conversation between the Provinces on questions touching on Anglican liturgical theology and practice;
- to review developments in liturgical formation and practice in the Anglican Communion and among ecumenical partners, and to give advice upon them to the Provinces and the Instruments of Communion, with the intention to promote common understanding, consistency and coherence, both within the Anglican Communion and in ecumenical engagement;
- to assist any Province with new proposals in the areas of liturgical formation, development and practice; and
- to report the scope and results of its work to the Anglican Consultative Council.

Membership

Membership shall consist of:

- members of Provincial Liturgical Commissions
- those nominated by the Provinces
- Anglican members of *Societas Liturgica*

Business

Within the framework of liturgy and common prayer, the agenda of any meetings of the Consultation shall be determined by the steering committee, which shall have regard to the responsibilities of the Consultation and in particular shall consider;

- matters referred by the Provinces and Instruments of the Communion
- matters referred by IASCUFO
- matters referred by the other networks of the Anglican Communion
- matters referred by ecumenical bodies.

Frequency of Meetings

The Consultation shall meet not less than once in every three years.

Locality of Meetings

As far as is possible, the Consultation shall meet in various regions of the Anglican Communion.

Regional Meetings

The Steering Committee may call, encourage and support regional meetings of members to facilitate the work of the Consultation.

Attendance at Meetings

All members are eligible to attend meetings of the Consultation.

The Steering Committee may invite guests and ecumenical partners to attend any meeting of the Consultation.

The Steering Committee

The Steering Committee shall consist of:

- Six Members elected by the Consultation (save that not more than 2 members may be elected from any single Province);
- A member of the ACC nominated by the Standing Committee of the ACC;
- The Secretary of the Consultation.

If one or more members of the Steering Committee are unable to assume or continue with their duties the Steering Committee may appoint a replacement for the remainder of that term.

The Chair

The Chair of the Consultation shall:

- be elected by the members of the Steering Committee;
- provide leadership to the Steering Committee and the membership of the Consultation;
- work with the Secretary in calling for agenda items for meetings of the Consultation and setting the agenda for Steering Committee meetings;
- keep in regular contact with the Director of Unity Faith and Order for the Anglican Communion; and
- preside at all meeting of the Consultation and of the Steering Committee.

The Secretary

The Secretary of the Consultation shall:

- be appointed by the Steering Committee.
- draft reports of the meetings of the Consultation and act as secretary and take the minutes at meetings of the Steering Committee
- act as a point of communication for the members of the Consultation, the Provinces and the Instruments of Communion.
- serve for a term of six years and may be invited by the Steering Committee to serve for further terms.

Responsibilities of the Steering Committee

The Steering Committee, having due regard to the responsibilities of the Consultation:

- has the authority to act for the Consultation between meetings, including the work of organising such meetings;

- shall report to meetings of the Consultation on work undertaken by the Steering Committee on behalf of the Consultation;
- shall notify the Provinces and Members of the date and location of meetings of the Consultation not less than nine months in advance;
- shall arrange for a summary of relevant work done at any meeting to be circulated to all members, Provinces and the Instruments of the Communion within twelve months of any meeting;
- shall oversee publication, communication, and reports of the Consultation;
- shall prepare a budget for its own work, for the Consultation meetings and preparatory meetings and submit a financial report to each meeting of the Consultation and to the ACO; and
- shall seek funds to support the work of the Consultation and especially for its bursary fund.

Meetings of the Steering Committee

The Steering Committee shall meet regularly and at least once each year. Meetings may be conducted face-to-face or by other appropriate means.

The Steering Committee may delegate specific tasks.

The Term of Office

The Term of Office of members of the Steering Committee shall be the period between the meetings of the Consultation and no member shall serve for more than two consecutive terms of office.

Subject to the preceding paragraph, the Steering Committee shall nominate two of its members from amongst the elected members to serve for a second term without further election.

The Election of Members of the Steering Committee

The procedure for electing the steering committee shall be:

All members of the Consultation shall be eligible for election and all members shall be eligible to nominate members for election.

The Steering Committee shall invite nominations in advance of any meeting of the Consultation but only those attending a meeting shall be eligible for election at that meeting.

A nominating group of three people shall be elected at each meeting of the Consultation. Agreement to serve on this group shall disqualify a person from being nominated for election to the Steering Committee.

The nominating group shall consider the nominations for membership to the steering committee and then recommend four names to the meeting of the Consultation for election, taking into account the diversity of regions and traditions of the Anglican Communion, as well as practical considerations.

The members of Consultation will have the right to make further nominations at the meeting and all those nominated for election shall be eligible to be elected (save that not more than two members from a single province shall be elected).

The election of members of the Steering Committee shall be made by all members present at the meeting of the Consultation at which such election takes place.

Elections shall be conducted by ballot and each member may vote for up to four different candidates and the candidates receiving the highest number of votes cast shall be elected. In the event of a tie the result shall be determined by lot.

Revision of the Guidelines for Governance

Guidelines for Governance may only be adopted at a meeting of the Consultation.

Proposals for the amendments or revision of the Guidelines must be made through the steering committee and due notice of any such proposals must be given in advance of the Consultation.

These Guidelines for governance were adopted unanimously by the meeting of the Consultation at Montreal on the 7th day of August 2015.